

A NOTE FROM OUR CHIEF OPERATING OFFICER



March 2020

What if a Resident Tests Positive for COVID-19?

Dear Board Members,

In the event that a resident in your building tests positive for COVID-19, here are the steps we will take to respond:

1. Notify all residents that one of the residents has contracted the virus.

In this communication, we will remind them to contact the property manager themselves if they are self-quarantining or have been confirmed to have the virus, reassure them that common areas are cleaned and sanitized multiple times throughout the day, and encourage them to continue to follow the guidance of the NYC Health Department and the CDC.

2. Re-clean and re-sanitize all public areas and increase the frequency of doing so.

Please keep in mind that we (and you) are required to protect the privacy of the infected individual and may not release their name.

If you have any other questions about how to handle situations that may come up during this time, please let me know.

Best regards,

Julie Zuraw
Chief Operating Officer
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