

## A NOTE FROM OUR CHIEF OPERATING OFFICER



April 14th, 2020

**Need Your Decision  
by Wed, April 15th**

Dear Board Members,

Please remember that if you would like to waive credit card fees for your shareholders/unit owners (in order to help them pay their maintenance/common charges), we will need to hear from you by **tomorrow**. In this case, the coop/condo will absorb the fees.

We need this notice **ONLY** if you would like to waive credit card fees building-wide. If you would rather waive credit card fees on a case-by-case basis, you don't need to take any action now. We will handle that for you as cases arise.

Please note that if you choose to waive credit card fees building-wide, you'll need to commit to do so for at least two months (May and June).

Please let your property manager know if you would like to move forward waiving credit card fees building-wide.

Credit card rates are as follows:

**American Express: 3.95%**

**All other cards (VISA, Mastercard, Discover etc.): 2.95%**

Best,

Julie Zuraw

Chief Operating Officer

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